

Carrie Mikkelborg

Background

Six years of experience with all aspects of Web design and production ranging from planning and design comps for complete Web sites to design and production of HTML e-mails, banner ads and more.

Past successes result from a strong focus on best practices for usability, graphic design for the Web, information architecture, systems design, and accessibility.

Clients and employers have included the Bill & Melinda Gates Foundation, Bastyr University, Apex Learning and the Washington State History Museum.

Technical Skills

Software

Adobe Acrobat, Photoshop, ImageReady, Illustrator, Premiere

Macromedia Dreamweaver, Flash, Freehand

Microsoft Access, SQL Server, FrontPage, Visual Interdev, Visual Source Safe, Word, Excel, PowerPoint, Publisher, Visio

FileMaker Pro, JASC Paintshop Pro, XML Spy, Studio DV and others

Scripting and Programming

Hand-code HTML, DHTML, XHTML, CSS, VBScript, Active Server Pages. ADO, JavaScript and PHP. Some ASP.net, PERL/CGI, VBA, XML, XSLT, MySQL, Java and Visual Basic.

Education

Master's Degree, Library and Information Science

- University of Washington Information School, 2000
- Emphasis on the user-centered approach to information systems design

Certificate: Web Technology Essentials

- University of Washington, 2000

Bachelor of Arts, Art History

- University of Washington School of Art

Employment

Riviera Design: December 2000 to present

Freelance Web Designer and Developer

Design and develop Web sites and Web applications for businesses and nonprofits. Available for Web design and production contract work.

Portfolio and client testimonials can be viewed at rivieradesign.com.

Bill & Melinda Gates Foundation: 1999 to 2001

Intranet Web Developer

Member of the four-person team that developed the Foundation intranet from the ground up.

Responsibilities included interviewing users to determine information needs, designing all interfaces, conducting focus groups, conducting user and usability testing and providing templates and training for subweb developers.

Maintained and updated the intranet.

Designed and developed a content management system that allows selected staff members to update certain areas of the intranet.

Designed and developed grant application forms and other features for the Foundation's external Web site.

Clegg and Associates, Inc: 1998 to 1999

Research Associate, Web Designer, Newsletter Editor

Washington Mutual Bank

1995 to 1997 - Deposit Administrator, Assistant Incentive Plan Administrator

Designed and edited a print newsletter and coordinated incentive payments and deposit gathering activities for more than 200 bank branches.

1988 to 1995 - Operations Manager

Supervised up to seventeen staff, audited and approved consumer bans, diplomatically resolved the most difficult customer concerns.

1987 - Management Trainee

Other Experience

UW School of Art: 2000

Slide Library Volunteer

Designed and developed an artist component for the library's slide database.

Worked on a pilot slide digitization project.

Center for Advanced Research Technology in the Arts and Humanities: October 2000 to December 2000

Digital Photo Editor Volunteer

Processed photos for a database with a Web interface.

Museum of History and Industry: 1998 to 2000

Library Volunteer

Assisted with implementation and maintenance of on-line photo collections.

Designed and built an Access database for data entry and storage of records for two photo collections.

Catalogued rare books.

Seattle Art Museum

1992 to 1997 – Gallery and Teacher Resource Center Volunteer

References

Available upon request